



Checklist

FOR BUYING A PROPERTY

PROPERTY DETAILS

Address	
Sale price	
Property type (eg house, unit, townhouse)	
Auction date (if applicable)	

REAL ESTATE AGENT DETAILS

Company	
Contact name	
Phone number	

LOCATION

Public transport				
Buses	Trains	Ferries	Light rail/tram	
Education				
Child care	Primary	Secondary	TAFE	University
Medical				
Doctor	Dentist	Hospital	Other	
Recreation				
Gym	Parks	Library	Pool	Sporting clubs
Food and entertainment				
Cafes	Restaurants	Shopping centres	Cinemas	Other
Other				

EXTERIOR

Parking					
Garage	Carport	Off-street			
Structure					
Brick	Weatherboard	Render			
Windows	Paintwork	Fences	Roof	Guttering/pipes	Gardens
Aspect					
North	South	East	West		
Noise factors					
Traffic	Trains	Planes	Other		
Are there signs of damp around the house? (bubbling paint, a musty smell)					
Is it possible to extend the property in the future?					
Other					

STRATA

Condition of common areas		Number of units	
Strata fees		Other	

BATHROOMS

	1	2
Shower (free standing/bath)		
Bath		
Toilet		
Vanity		
Extraction fan		
Storage		
Tiles		
Flyscreens		
Heater		
Tapware		
Towel rails (heated/standard)		
Floors (tile, floorboards, other)		
Window locks		
Water pressure		
Power outlets		
Dimensions		
Other		

KITCHEN

Cooktop (gas/electric)	
Oven (gas/electric)	
Number of cupboards/storage	
Cupboard finish (timber/laminate/glass)	
Dishwasher	
Benchtops	
Rangehood	
Paint/tiles	
Floors (tile, floorboards, other)	
Air conditioning (cooling/heating)	
Aspect of windows	
Light fittings	
Window treatments (blinds/curtains)	
Window locks	
Flyscreens	
Water pressure	
Phone connection	
Power outlets	
Smoke detectors	
Dimensions	
Other	

BEDROOMS

	Bedroom 1	Bedroom 2	Bedroom 3	Bedroom 4
Built in wardrobes / storage				
Paint/wallpaper				
Floors (carpet, tile, floorboards, other)				
Ceiling fan				
Air conditioning (cooling/heating)				
Fireplace				
Aspect of windows				
Ensuite				
Light fittings				
Window treatments (blinds/curtains)				
Window locks				
Flyscreens				
Phone connection				
TV connection (cable/free to air)				
Power outlets				
Smoke detectors				
Balcony				
Dimensions				
Other				

LIVING AREAS

	Lounge	Dining	Family room	Study
Paint/wallpaper				
Floors (carpet, tile, floorboards, other)				
Ceiling fan				
Air conditioning (cooling/heating)				
Fireplace				
Aspect of windows				
Light fittings				
Window treatments (blinds/curtains)				
Window locks				
Flyscreens				
Phone connection				
TV connection (cable/free to air)				
Power outlets				
Smoke detectors				
Gas outlets				
Balcony				
Storage				
Dimensions				
Other				

LAUNDRY

Detached/internal	
Sink	
Tapware	
Extraction fan	
Storage	
Tiles	
Paint/wallpaper	
Floors (tile, floorboards, other)	
Window treatments (blinds/curtains)	
Window locks	
Flyscreens	
Water pressure	
Space for washing machine/dryer	
Power outlets	
Storage	
Dimensions	
Other	

OUTDOOR AREAS

Garage (single/double)	
Car space (single/double/covered)	
Fences (timber/metal/brick/other)	
Courtyard (covered/open)	
Veranda/balcony/deck	
Railing	
Watering system	
Shed	
Pool	
Spa	
BBQ	
Lighting	
Garden	
Lawns	
Other	

SUNDRY

Hot water system	
Security system	
Insulation	
Security doors	
Plumbing (age/condition)	
Electrical wiring (age/condition)	
Unapproved extensions or attachments	
Any part of building overhanging adjoining property	
Other	