

✓ Checklist for MOVING HOUSE



MOVING HOUSE REQUIRES PLENTY OF PLANNING. THIS CHECKLIST WILL ENSURE A STRESS-FREE MOVE

6 WEEKS TO GO

- Set a moving date and book the removalists (or friends and family to assist you)
- Start collecting boxes or have them delivered so you can start packing
- Organise time off work for the move if necessary
- If hiring a van or removal company, think about parking outside your old and new home
- Organise insurance cover notes for our new home
- Keep a list of incoming mail in the lead up to the move for change of address notices later
- Collect any change of address forms that come with any of your subscriptions
- Start keeping a folder with all moving documentation (checklist, quotes, phone numbers etc)
- Check all of your larger appliances will fit into your new home

3 WEEKS TO GO

Arrange to have your mail redirected (Australia Post has a mail redirection service). Advise your change of address to:

- Banks
- Insurance providers (building, contents, car, life)
- Private health fund
- Telephone and internet service providers
- TV, magazine and other subscriptions
- Your employer
- Friends, family and colleagues
- Doctor/dentist
- Medicare
- Relevant state authority for drivers licence and car registration
- Australian Electoral Commission
- Centrelink
- School/TAFE/university
- Child care centre
- Accountant/Australian Taxation Office
- Solicitor
- Superannuation fund
- E-tags, tolls and mechanic
- Vet, microchip registry and local council

4 WEEKS TO GO

- Have a clean out of anything you don't want to take with you
- Sell or donate any unwanted items
- Arrange a council rubbish collection for anything left

2 WEEKS TO GO

- Transfer or set up utilities - electricity, water, gas, telephone, internet and pay TV
- Gas cylinders should be empty and valves left open
- Pack up all items you won't be using before the move
- Label boxes clearly with room destination and those that need to be handled with care
- A good tip is to number your boxes so you can check all have arrived
- Create a floor plan for removalists (to know where to put the boxes)
- Book a locksmith to change locks at your new house on moving day
- Confirm removalist company booking
- Collect appliance instruction booklets for the new owners
- Cancel any regular services such as lawn mowing

1 WEEK TO GO

- Stop buying food and try to eat from the pantry, fridge and freezer
- Settle any outstanding bills
- Back up your computer
- Set aside bed linen and towels to be used on your first night

1 DAY TO GO

- Defrost and empty the fridge and freezer
- Turn off the washing machine
- Finish all your packing and make sure the boxes are clearly labelled with any instructions for the removalists

MOVING DAY

- Have your moving survival pack, handyman kit and folder with moving documentation at hand
- Have instructions for the removalist company
- Continue to check the house for anything you might have missed (high shelves, under the bed, back of drawers)
- Ensure gas and electricity meters have been read and the telephone, cable and internet disconnected
- Leave appliance instruction books and a note for new owners with your forwarding address
- Leave behind garage door openers and any spare keys for the new owners
- Turn off the power, hot water and gas
- Check you have left nothing behind
- Lock all the doors and windows

SURVIVAL PACKS *for moving day*

Have these handy packs available on moving day to make the transition into your new home a little more comfortable.

Survival pack - include cleaning products, kettle, tea, coffee, cutlery, milk, bread, takeaway menus, phone chargers, essential toiletries, toilet paper and medications. Don't forget your pets - make sure you have some food, water bowls, beds and leads. Bring essentials for the following day - clothes and school uniforms.



Ensure you have a set of bedding, towels, pj's and if you have children, make sure you have their favourite toy to help them settle into their new bedroom on the first night.

A handyman kit with essentials like allen keys, screwdrivers, hammer, nails, wall hooks, lightbulbs scissors, etc will help avoid having to rummage through boxes when trying to construct your bed.

Don't forget a bottle of wine and glasses to celebrate the move!

IN YOUR NEW HOME

- Check you have all the keys and any instructions to your new home (appliances etc)
- Check any utilities are connected and hot water is on
- Have your locks changed
- Assemble and make beds as soon as possible
- Notify moving company immediately if anything is missing or damaged
- Keep cats indoors for about a week to familiarise themselves with new surroundings